**TLRI Milestone Report**

Email to: tlri@nzcer.org.nz

|  |
| --- |
| **Project Information** |
| **Project title:** |
| **Project ID:** *[TLRI code number]* |
| **Organisation name**: |
| **Project leader(s):** | **Contact number:** |
| **Project start date:** | **Project finish date:** |
| **Project description:** *Please give a brief outline of your project and the research questions.* |
|  |
| **Research team:** *Please list your team members* |
|  |
| **Have any members of your team changed in this period?** *If yes please give names and reasons.* |
|  |

|  |
| --- |
| Milestone Report |
| **Report for this period** |
| **beginning:**  | **and ending:**  |
| **Issues that have arisen during this period:***Outline any issues that have arisen and the steps taken to mitigate these. If they have required changes to the research that has been funded please outline what they will be. [Note: significant changes will require approval by TLRI]* |
|  |
| **Activities undertaken during this period:** *Please report against activities for this period as listed in your contract.* |
|  |
| **Outputs and dissemination activities:** *Please describe project outputs and dissemination activities for this reporting period, using the listed categories. Please include links, and/or attach copies of pdf files for inclusion on your TLRI project page if appropriate.*  |
| **Output or activity** | **Detail (e.g., title, date, audience, number of attendees)** |
| Practitioner-focused event(e.g. workshop, presentation) |  |
| Community-focused event (e.g. workshop, presentation) |  |
| Researcher-focused event (e.g., workshop, presentation) |  |
| Paper published in a peer-reviewed journal (national or international) |  |
| Book / book chapter published |  |
| Meeting with policy agencies or stakeholder groups (e.g., MOE, ERO, NZQA, teacher unions) |  |
| On-line forum, blog, or social media activity |  |
| Other publications or media coverage (e.g., newspaper, magazine, Education Gazette, TV or radio interview) |   |
| Other |  |

|  |
| --- |
| **Examples of impact:**  P*lease use this section to share any examples of how the project has made an impact in this reporting period. This might be a short anecdote or example of something you or a member of the team has noticed.*  |
| [optional] |
| **Activities planned for the next period:** *Please refer to the activities for the next period listed in your contract and describe any changes.* |
|  |

|  |
| --- |
| TLRI Feedback (completed by TLRI) |
|  |
| **Milestone report reviewed by:** | **Next milestone due:** |
| Name and email | date |